

# **External Examination code of conduct**

To uphold the integrity of Cambridge exams, all candidates are required to understand and adhere to the following regulations:

# On the day of the exam

#### You must:

- be on time for all exams and any periods of Full Centre Supervision (10 mins before the start of the timetabled exam).
- Follow the instructions of the invigilator inside and outside the exam room.
- Bring all the required materials (pens/pencils/calculators.)
- leave all used and unused exam materials in the exam room.

#### You must not:

- Have any unauthorized materials in your possession.
- Talk to, attempt to communicate with, or disturb other candidates once you have entered the exam room.
- Be involved in any unfair or dishonest practice before, during or after the exam.

### **Full Centre Supervision**

Candidates can be asked to attend timetables sessions of Full Centre Supervision to help maintain all exams secure.

All candidates must follow the rules for Full Centre Supervision. If they do not, they may not be allowed to take the exam, their papers may not be marked or they may not receive a result.

## Full Centre Supervision rules

- Full Centre Supervision sessions can take place before or after your exams. You must attend all sessions.
- Your Centre will tell you the dates, times and venues of your Full Centre Supervision sessions.
- If you arrive late, report directly to the person in charge of the session.
- You are not allowed to have mobile phones or use any communication device, including the internet, during Full Centre Supervision.
- You can have books and revision notes with you during Full Centre Supervision, but you must not take them into the exam.
- Do not leave the room until you are given permission to do so.

comply with these rules to ensure the integrity and fairness of the examination process.
Parent/Guardian's Signature:
Candidate's Signature:
Date:

I have read, understood, and acknowledge the regulations governing Cambridge exams. I agree to