



NOTE:

1. Please complete the application form, attach a photograph and return them together with the fees.
2. Candidates **MUST** ensure that the entry details are accurate. Any changes made after the registration documents have been submitted to exam board will be charged a penalty fee PLUS fresh registration fee.
3. Please make sure that you write the syllabus number and the option code, as they are very important for your registration.

Candidate's  
photograph

**Student's information:**

1. First Name: \_\_\_\_\_
2. Family name: \_\_\_\_\_

(Please write your full name in **capital** letters, as you want it to appear on the certificate.

*Any inaccuracies on the Exam documents must be reported in writing to the centre immediately)*

3. Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_
4. Gender: ☐ Male ☐ Female (tick appropriate)
5. Is English Your First language ☐ Yes ☐ No
6. ID/Passport Number \_\_\_\_\_
7. Address \_\_\_\_\_  
Code \_\_\_\_\_ Town \_\_\_\_\_ Country \_\_\_\_\_

If you have written Cambridge International Exams before, please input the details below:

Previous Candidate Number

Previous Centre Number

**Student's details:**

1. Tel /Mobile No \_\_\_\_\_/\_\_\_\_\_
2. E-mail address \_\_\_\_\_
3. Do you have any special needs due to health/medical conditions? ☐ Yes ☐ No
4. If yes, please specify and provide medical evidence.  
\_\_\_\_\_



Total				

**Important Notes:**

1. Canopus International Exams Centre administers paper-based exams as well as practical components for private candidates. Candidates should communicate and be agreed with the center in advance about the availability of the syllabus as places for practical components are limited.
2. Speaking tests are available to private/ individual candidates. Conducting speaking tests should be agreed in advance with the centre and the minimum number of candidates per component should be met.

Candidate's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_(dd/mm/y)



## Child Protection Policy

### Exams Child Safe Collection:

#### 1) Coming to Centre:

- Minor candidates (aged less than 18) should be brought to the exam Centre **no earlier than 30 minutes** before the exam's start. The Centre does not take the responsibility to supervise the candidates beyond this time frame.

#### 2) Leaving the centre:

- Candidates below 12 are not allowed to leave the centre unaccompanied, under any circumstance.
- **Private Candidates** (Only) aged 12-18 years should only be permitted to leave the premises alone if parental consent to this has been given in writing.
- If you wish that your child **will be permitted** to leave the premises alone, please tick below:

☐

Yes

☐

No

If not, please note that candidates need to be collected **15 minutes after** the end of the exam. If you don't permit for your child to leave on his/her own, please provide us with the name of people authorised to collect him/her in case you are not available.

	Person Name	Relationship with the child
1		
2		
3		

Parent Full name & Signature: .....



INTERNATIONAL  
SCHOOL OF TUNIS  
*Integrity \* Leadership \* Excellence*



## Disclaimer

Canopus International Exams Centre and the Examining Boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible. The centre's liability will be limited to the refund of the registration fee or retesting at a later date.

