



Admission Process 2025/2026

Welcome to the admission process at CIS International School of Tunis! We strive to ensure a fair, transparent, and thorough evaluation of prospective students.

• Step 1: Application Submission

- Parents/Guardians are required to complete the application form available on our school website or in person at the admissions office.
- The following documents must be submitted along with the application:
 - Completed Application Form - Four Passport Size Photographs (3cm x 4cm) - Passport Photocopy (for Non-Tunisian applicants) - Birth Certificate - Official Transcript from Previous School

• Step 2: Initial Screening

- The admission process is organized by stages, beginning with Early Years Foundation Stage (EYFS) and progressing to Year 13.
- Each stage has specific requirements for assessment and evaluation.
 - **Early Years Foundation Stage (EYFS)**
 - Students are accepted based on their age in the relevant group.
 - An interview with the Head of EYFS and School Psychologist is conducted to assess behaviour and learning abilities. An interview with the parents is conducted by the School Director.
 - **Year 1**
 - Students have an interview to evaluate their knowledge of spoken English, phonics, reading, numbers, and basic arithmetic. An interview with the students is conducted by the Deputy Head of Primary. An interview with the parents is conducted by the School Director.
 - **Years 2 - 6**
 - Students take admissions tests in English and Mathematics.
 - An interview with the students is conducted by the Deputy Head of Primary to see. An interview with the parents is conducted by the School Director.
 - Those who do not meet the satisfactory score may undergo an additional interview to assess their suitability for a special programme.





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- **Years 7 - 9**
 - Students take admissions tests in English and Mathematics. An interview with the students is conducted by the Deputy Head of Secondary and the Head of Academics. An interview with the parents is conducted by the School Director.
 - Like previous stages, those not meeting satisfactory scores may have an additional interview to explore special programme options.
- **Year 10**
 - Students must take admissions tests in English and Mathematics and must score satisfactorily to be admitted. An interview with the students is conducted by the Deputy Head of Secondary and the Head of Academics. An interview with the parents is conducted by the School Director.
- **Year 11**
 - Acceptance into Year 11 requires prior completion of a minimum of five IGCSEs in five subjects including English, Math, and Science. An interview with the students is conducted by the Deputy Head of Secondary and the Head of Academics. An interview with the parents is conducted by the School Director.
- **Year 12**
 - Acceptance into Year 12 is based on IGCSE scores. An interview with the students is conducted by the Deputy Head of Secondary and the Head of Academics. An interview with the parents is conducted by the School Director.
- Predicted grades, transcripts, and recommendations may be considered in the evaluation process.
 - **Year 13**
 - Acceptance into Year 13 necessitates the successful completion of IGCSEs and AS Levels. An interview with the parents is conducted by the School Director.
 - IGCSE and AS scores will determine eligibility.

NB: For all year groups from 10 to 13, a committee comprising the Exams Officer, Head of Academics and School Director will decide the candidate's subject options.





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- **Step 3: Additional Evaluation (Interviews)**

- The Head of Department and School Director request further educational or psychological evaluations, additional interviews, or meetings with parents/guardians, as deemed necessary.

- **Step 4: Fee Payment and Registration**

- Parent/Guardian of the accepted applicant will be required to pay the necessary fees to confirm enrolment.
- Upon fee payment, the parent/guardian can proceed to register the applicant.

- **Step 5: Placement**

- The Head of School in collaboration with Student Counselor / the School Psychologist will assign registered students to appropriate classes based on their birth date and their psychological needs.
- For Arabic and French language programmes, placement will be determined by the student's proficiency level in the respective language.

We aim to provide a supportive and inclusive learning environment for all our students. Our admission process ensures that each student is placed in a suitable learning environment that aligns with their abilities and potential. If you have any questions or need further clarification, please do not hesitate to contact our Admissions Office at admission@cistunis.tn or 00216 29 776 371 for assistance. We look forward to welcoming your child to CIS International School of Tunis



Cambridge Assessment
International Education



Pearson
Edexcel